

## **Privacy Policy**

This privacy policy tells you about the information we collect from you when you use our website. In collecting this information, Ropca ApS acts as a Data Controller and we are required by law to provide you with information about us, why and how we use your data and the rights you have over your data.

### **Who are we?**

We are:

Ropca ApS  
Cortex Park 26 E  
5230 Odense M  
Contact: [info@ropca.com](mailto:info@ropca.com)

We are not required to have a Data Protection Officer, so any enquiries about our use of your personal data should be directed to the contact details above.

### **How we use your information**

#### **When you use our website**

When you visit Ropca.com, "cookies" are used to collect information about you, for various purposes. Please find our updated cookie policy in the link to the cookie bar at the bottom of our webpages.

#### **When you submit a contact form via our website**

When you submit a contact form via our website, we ask for your name, phone number, email address and country. We use your information to respond to your inquiry, including to provide you with requested information about our products and services. We may also contact you several times to follow up on your interest and ensure that we have responded to your enquiry to your satisfaction. We will do this out of our legitimate interest in providing accurate information to you, prior to a sale.

Your request is sent by e-mail to [info@ropca.com](mailto:info@ropca.com)

We do not use information you provide to make automated decisions that may affect you.

We keep your enquiry for a period of current year + 2 years, after which we delete it.

#### **Your rights as a Data subject**

You have the right to know what personal data we hold about you at any time and to ask us to correct it if it is incorrect. If we have asked for your consent to process your personal data, you can withdraw that consent at any time.

If we process your personal data on the basis of consent or performance of a contract, you can ask us to provide you with a copy of the data in a machine-readable format so that you can transfer it to another provider.

If we process your personal data on the basis of consent or legitimate interest, you can request that your data be deleted.

You have the right to ask us to stop using your data for a while if you think we are not processing it lawfully.

Finally, in some cases you can ask us not to make decisions that affect you by using automated processing or profiling.

To submit a request for your personal data by email, post or telephone, please use the contact details set out above in the "Who we are" section of this policy.

### **Your right to complain**

If you wish to complain about our use of your data, we prefer that you contact us directly in the first instance so that we can deal with your complaint. However, you can also contact the Data Protection Authority via their website at [www.datatilsynet.dk](http://www.datatilsynet.dk).

### **Updates to this Privacy Policy**

We regularly review this privacy policy and update it from time to time as our services and use of personal data evolve. If we want to use your personal data in a way that we have not previously done, we will contact you to provide details and, if necessary, request your consent.

We update the version number and date of this document each time it changes.

Version 1